

City of Decatur
Board of Public Works & Safety Minutes
March 19, 2024

The City of Decatur Board of Public Works and Safety members met on March 19, 2024 at 6:00 pm at City Hall in Council Chambers, 172 N. Second Street Decatur. Members present were Tyler Fullenkamp, Craig Coshow and Mayor Dan Rickord. Also present were Clerk-Treasurer, Kevin Hackman, and City Attorney, Anne Razo.

The Clerk-Treasurer had emailed the minutes from the March 5, 2024 meeting. Coshow made a motion to adopt the minutes from the March 5, 2024 meeting. Seconded by Fullenkamp, the motion was adopted.

The first item on the agenda was a request from Fire Chief, Jeff Sheets, to hire a consulting firm, K2M Design, to do a feasibility study regarding a suitable location for the Fire Department. Chief Sheets noted that the current station originally was built in 1932, the second phase / addition was created in the 1960's with the Chief & Assistant Chief's offices being the old shower room and a storage closet. Mayor Rickord noted that they are currently landlocked by the railroad and by I&M power lines. The quote for K2M Design is \$26,500 for a 14-week process to make drawings, pinpoint locations and do time studies for runs. Mayor Rickord Noted that they had visited three other new fire stations in different cities and all of them had completed a feasibility study. Chief Sheets did confirm that the feasibility had been budgeted. Fullenkamp made a motion to approve the feasibility study and Coshow seconded. Fullenkamp made a motion for Dan to sign the contract and Coshow seconded. Both motions were adopted.

Next on the agenda, Jeremy Gilbert, discussed public works projects. He suggested paving three parking lots. He shared there is \$70,000 in the Riverboat fund and \$115,000 in the Rainy Day Fund budgeted for these projects. Two quotes for each of the three lots were received and they are as follows:

3 rd Street Lot (Two Brothers):	Brooks Construction - \$36,490; Wayne Asphalt - \$37,925
Merit Center Lot:	Brooks Construction - \$69,142; Wayne Asphalt - \$76,750
Riverside Center Lot:	Brooks Construction - \$66,895; Wayne Asphalt - \$75,275
Grand Total to Brooks is	\$172,527 and \$185,000 was budgeted.

Gilbert noted that he wanted to get these approved so that we could be on their schedule because it will get more difficult as time goes on. It was decided to hold off on the Merit Center lot because of the Council on Aging building and the chillers still needing to be completed. Fullenkamp made a motion to approve the 3rd street & Riverside Center lots, Coshow seconded, motion adopted.

Attorney Razo shared that the Memorandum of Agreement with Adams County Economic Development regarding the remodel of 138 N 2nd Street, had been approved and signed. Coshow made a motion to make the signing a matter of record, Fullenkamp seconded, motion was adopted.

Brad Roe from the Building Department addressed the Board with a code enforcement issue on 734 Spencer Street regarding debris and rubbish at the residence. Owner Jeffery

Chrisman was present, and informed the Board that he is not living in the residence. It was decided that Mr. Chrisman would have until April 9 to clean up all debris and rubbish. If it is not cleaned up by April 9, there will be a \$100 a day fine until the nuisance is abated. Fullenkamp made a motion to approve the agreement, Coshow Seconded, motion adopted.

Curt Witte, Building Superintendent, approached the Board to get approval to subscribe to DoxPop. Currently all title searches are sent to Anne Razo to complete regarding abatement notices, DoxPop would allow this to be done in house. The cost would be \$30 a month and would include 20 searches. Additional searches would be \$3 each. If needed, it can be increased to 60 searches a month for \$54. Fullenkamp made a motion to approve, Coshow seconded and motion was adopted.

Clerk-Treasurer Hackman, discussed the need of having Crowe do a rate study for water utility. Large cost increases for operation and maintenance and the loss of a large industrial user have contributed to less funds for the water utility. The last rate increase was in 2020. Crowe will be sending a letter regarding a rate study to be discussed at the next meeting.

The County would like to use the Riverside Center as a voting center for the 2024 elections. The Park Board has approved this at their March 11th meeting. Fullenkamp made a motion to allow the Riverside Center to be a voting location, Coshow seconded, motion adopted.

There being no other business, Fullenkamp made a motion to adjourn, seconded by Coshow, the motion was adopted.

Adjournment was at 6:32 pm.